**GILFORD TOWNSHIP**

TUSCOLA COUNTY

November 10, 2016

**MINUTES OF THE BOARD OF TRUSTEES**

The meeting was called to order at 7:30 P.M. , followed by the Pledge of Allegiance. Board members present: R.A. Kaijala, Treasurer; R. Haines, Clerk; N. Keyes, Trustee. J. Stockmeyer, Supervisor, and K. Houghtaling, Trustee, absent. In the absence of the Supervisor, N. Keyes chaired the meeting.

**Order of Agenda**: Approved with addition of Oath of office for newly elected officials.

**Oath of Office for New Officials**: R.A. Kaijala, Treasurer was given the Oath of Office by R. Haines. Amanda Goss, newly elected Trustee given the Oath of Office by R. Haines.

**Public Comment**: Cemetery drive was blocked by piles of burning leaves (not Cemetery leaves). On 11-02-16 utility trucks replacing a pole behind and East of TWP Hall damaged asphalt parking lot.

**Minutes of Previous Meetings**: Motion by R. Kaijala, second by R. Haines to approve minutes of the October 13, 2016 Election Commission Meeting. Motion approved. N. Keys motion, R.A. Kaijala second to approve minutes of the October 13, 2016 Board Meeting. Motion approved.

**Treasurers Report**: Next month a CD at Frankenmuth Credit Union, account ending in 300 comes due which is all General Fund money. Will renew the CD (account ending in 300), and will add the amount of General Fund money in account ending in 055. The account ending in 055 will be all Fire Fund money. The road fund which is approximately $559,000 will be moved to Northstar Bank so that the account will be fully insured. N. Keyes motion, R.A. Kaijala second to approve Treasurers report. Motion approved.

**REPORTS**:

**Supervisor**:

P.A. 116 application for Lloyd and Shellie Raynor. R. Haines motion, N. Keyes second to approve the P.A. 116 application. Motion approved.

Drain Commission Letter (Hannan Drain Maintenance). Informational letter about cleaning of theHannan drain. Project will begin later this winter.

**Treasurer**: Nothing

**Clerk**: Budget adjustment. R. A. Kaijala motion, N. Keyes second to approve transfer of $150.00 from insurance fund to audit fund to cover recent auditors bill which was higher than budgeted. Motion approved.

-2-

Received dividend check from Accident Fund.

Many requests from residents for a drop box at the hall. Will install one soon near the entrance doors.

This is the 2nd month of using E-bill pay. Working good so far, all payees are receiving their checks. It is planned to use E-bill pay for payroll in December.

Discussion related to on-line services security, also possibility of future elections being transmitted electronically.

N. Keyes motion, R.A. Kaijala second to approve payment of the bills beginning with EFT through OB39KXSG. Motion approved.

Election results. Good day, busy most of the day, 396 voters total, 79 of those were absentee. Election Inspectors praised for their service.

**Trustees**: None

**Ambulance Rep**.: Nothing new

**Fire Department Rep**.: Nothing

**Zoning Administrator**: N/A

**Public Comment**: N. Keyes recommends we move forward with what ever action is needed to request M-138 repairs so plans can be “on the shelf” in case money becomes available for the project. Request Tuscola County Road Commission come to future meeting to help us get M-138 project started.

Following adjournment there will be a reception with refreshments for N. Keyes for her years of service as Trustee.

Adjournment: N. Keyes called for adjournment at 8:22 P.M. Meeting adjourned.

Respectfully Submitted,

Robert L. Haines

Gilford Township Clerk